

Year	Month	Day	Time	Activity	Location	Duration	Frequency	Priority	Status	Notes	Responsible	Start Date	End Date	Progress	Completion	Feedback	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	1	09:00	Meeting	Room 101	1h	Weekly	High	Completed	Discussed Q1 goals	J. Doe	2024-01-01	2024-01-01	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	2	10:00	Work	Office	8h	Daily	Medium	In Progress	Project X	A. Smith	2024-01-02	2024-01-02	75%	75%	Neutral	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	3	14:00	Training	Room 202	2h	Monthly	Low	Completed	New software	M. Green	2024-01-03	2024-01-03	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	4	08:00	Work	Office	8h	Daily	Medium	In Progress	Project X	A. Smith	2024-01-04	2024-01-04	75%	75%	Neutral	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	5	09:00	Meeting	Room 101	1h	Weekly	High	Completed	Discussed Q1 goals	J. Doe	2024-01-05	2024-01-05	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	6	10:00	Work	Office	8h	Daily	Medium	In Progress	Project X	A. Smith	2024-01-06	2024-01-06	75%	75%	Neutral	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	7	14:00	Training	Room 202	2h	Monthly	Low	Completed	New software	M. Green	2024-01-07	2024-01-07	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	8	08:00	Work	Office	8h	Daily	Medium	In Progress	Project X	A. Smith	2024-01-08	2024-01-08	75%	75%	Neutral	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	9	09:00	Meeting	Room 101	1h	Weekly	High	Completed	Discussed Q1 goals	J. Doe	2024-01-09	2024-01-09	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	10	10:00	Work	Office	8h	Daily	Medium	In Progress	Project X	A. Smith	2024-01-10	2024-01-10	75%	75%	Neutral	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	11	14:00	Training	Room 202	2h	Monthly	Low	Completed	New software	M. Green	2024-01-11	2024-01-11	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	12	08:00	Work	Office	8h	Daily	Medium	In Progress	Project X	A. Smith	2024-01-12	2024-01-12	75%	75%	Neutral	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	13	09:00	Meeting	Room 101	1h	Weekly	High	Completed	Discussed Q1 goals	J. Doe	2024-01-13	2024-01-13	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	14	10:00	Work	Office	8h	Daily	Medium	In Progress	Project X	A. Smith	2024-01-14	2024-01-14	75%	75%	Neutral	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	15	14:00	Training	Room 202	2h	Monthly	Low	Completed	New software	M. Green	2024-01-15	2024-01-15	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	16	08:00	Work	Office	8h	Daily	Medium	In Progress	Project X	A. Smith	2024-01-16	2024-01-16	75%	75%	Neutral	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	17	09:00	Meeting	Room 101	1h	Weekly	High	Completed	Discussed Q1 goals	J. Doe	2024-01-17	2024-01-17	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	18	10:00	Work	Office	8h	Daily	Medium	In Progress	Project X	A. Smith	2024-01-18	2024-01-18	75%	75%	Neutral	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	19	14:00	Training	Room 202	2h	Monthly	Low	Completed	New software	M. Green	2024-01-19	2024-01-19	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	20	08:00	Work	Office	8h	Daily	Medium	In Progress	Project X	A. Smith	2024-01-20	2024-01-20	75%	75%	Neutral	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	21	09:00	Meeting	Room 101	1h	Weekly	High	Completed	Discussed Q1 goals	J. Doe	2024-01-21	2024-01-21	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	22	10:00	Work	Office	8h	Daily	Medium	In Progress	Project X	A. Smith	2024-01-22	2024-01-22	75%	75%	Neutral	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	23	14:00	Training	Room 202	2h	Monthly	Low	Completed	New software	M. Green	2024-01-23	2024-01-23	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	24	08:00	Work	Office	8h	Daily	Medium	In Progress	Project X	A. Smith	2024-01-24	2024-01-24	75%	75%	Neutral	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	25	09:00	Meeting	Room 101	1h	Weekly	High	Completed	Discussed Q1 goals	J. Doe	2024-01-25	2024-01-25	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	26	10:00	Work	Office	8h	Daily	Medium	In Progress	Project X	A. Smith	2024-01-26	2024-01-26	75%	75%	Neutral	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	27	14:00	Training	Room 202	2h	Monthly	Low	Completed	New software	M. Green	2024-01-27	2024-01-27	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	28	08:00	Work	Office	8h	Daily	Medium	In Progress	Project X	A. Smith	2024-01-28	2024-01-28	75%	75%	Neutral	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	29	09:00	Meeting	Room 101	1h	Weekly	High	Completed	Discussed Q1 goals	J. Doe	2024-01-29	2024-01-29	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	30	10:00	Work	Office	8h	Daily	Medium	In Progress	Project X	A. Smith	2024-01-30	2024-01-30	75%	75%	Neutral	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help
2024	Jan	31	14:00	Training	Room 202	2h	Monthly	Low	Completed	New software	M. Green	2024-01-31	2024-01-31	100%	100%	Positive	Review	Update	Archive	Export	Print	Refresh	Filter	Sort	Zoom	Fullscreen	Help